

## 實驗室研究申請單

### (laboratory Study Request Form)

- 一、實驗室名稱：\_\_\_\_\_ (Laboratory name)
- 二、申請人：\_\_\_\_\_ (applicant) 學號(工號：)：\_\_\_\_\_ (student ID)  
班級：\_\_\_\_\_ (class) 聯絡電話：\_\_\_\_\_ (telephone number)
- 三、申請時間(application time)：\_\_\_\_\_ 年(year) \_\_\_\_\_ 月(month) \_\_\_\_\_ 日(day) 至  
(to) \_\_\_\_\_ 年(year) \_\_\_\_\_ 月(month) \_\_\_\_\_ 日(day)
- 四、實驗室位置：\_\_\_\_\_ (Laboratory location)
- 五、實驗研究內容簡述 (含安全評估)：  
Brief description of experimental research(contain assess safety)

- 六、使用藥品、設備：(Use drugs, equipment)

- 七、安全及防護告知 (本欄由指導教授填寫，實驗室負責人確認)

(This column is filled in by the guidance professor and confirmed by the person in charge of the laboratory)

指導教授簽名：\_\_\_\_\_ 申請人簽名：\_\_\_\_\_

(Advisor signature)

(applicant signature)

系主任簽名：\_\_\_\_\_ 實驗室負責人簽名：\_\_\_\_\_

(Head of department signature)

(Laboratory leader signature)

系所辦公室：設定門禁刷卡許可 複製鑰匙 經辦：\_\_\_\_\_

(系所辦公室) (Set access control card license) (Copy key) (Manager)

填寫切結書

填寫申請鑰匙切結書

(Fill in the cut book)

(Apply when you need to copy a key)

表號：A090050105

一式一聯：(申請核准後，系所辦公室留存正本，申請人留存影本，正本表單至少留存三年)

教職員申請流程：申請人→單位主管→實驗室負責人→系主任→申請人與系所辦公室各留存一聯

學生申請流程：申請人→指導教授→實驗室負責人→系主任→申請人與系所辦公室各留存一聯

(One-by-one: (after the application is approved, the office retains the original copy, the applicant retains the photocopy, and the original form is retained for at least three years)

Faculty application process: Applicant → Unit Supervisor → Laboratory Director → Department Head  
→ Applicants and Department Offices

Student application process: Applicant→Guiding Professor→Laboratory Manager→Department Director  
→Applicants and Department Offices)